



UNITED REPUBLIC OF TANZANIA
MINISTRY OF WORKS
ENGINEERS REGISTRATION BOARD

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ISO 9001:2015 Certified

GUIDELINES FOR DETAILED CURRICULUM VITAE

1. PERSONAL INFORMATION

NAME
SEX
PRESENT EMPLOYER
MARITAL STATUS
NATIONALITY
ADDRESS AND TEL.NO.

2. ACADEMIC AND PROFESSIONAL QUALIFICATIONS

(Degrees and memberships; state place obtained, Reg. Nos, date, class)

3. FURTHER TRAINING (Seminars, Workshops, Conferences attended)

4. PUBLICATIONS (if any)

5. PROFESSIONAL EXPERIENCE

- (a) **Period:** e.g. 1984 – 1988
- (b) **Employer:** e.g. TANESCO
- (c) **Position:** e.g. Design Engineer in Directorate of Designs
- (d) **Project:** e.g. Electrification of HIMO Township (describe project briefly)
- (e) **Involvement:** What you were assigned to do in this project and what responsibilities you took.
- (f) **Achievements:** Engineering skills gained (in design, construction, maintenance, Installation, Research, Planning, Operations, etc), what you believe you now know as an engineer: problems encountered and solutions you suggested.

** Repeat from a to f as necessary.*

6. CONCLUSION

I certify that to the best of my knowledge, the information contained herein is true and correct.

Name: _____

Current Employer: _____

Signature: _____

Position: _____

Date: _____

Signature: _____

Date: _____

Official stamp